**856-589-6644, ext. 6000/6333 - Lynne Promise**

Regular Hours: M-F 8am to 4:30pm

Summer Hours: M-Th 7am to 4:30pm (Closed Friday)

**CHECK, MONEY ORDER, OR EXACT CASH ONLY/ Full Payment required to be put on the schedule**

**SCHEDULING 6 HOURS BEHIND THE WHEEL**

1. **Service Agreement:**

* $225.00 made payable to WTBOE (Washington Township Board of Education).
* Eye Exam Included.
* Separate $10.00 permit fee payable to NJMVC (include phone number on check).

1. **Student Learner’s Permit Application:**

* **Original Birth Certificate**, **and Social Security Card.**
* **Bring generated letter if you passed the written permit test.**
* The student’s signature must match the name on Birth Certificate. (If middle

name is used, you must sign first name, middle initial, and last name) at the “x”.

* Printed Name of Parent/Guardian and Signature.
* Name, Address, Date of birth, age, sex, eye color, wt. & ht.
* Codes for eye color: BLK = black, BLU = blue, BRN = brown, GR = Green, HAZ = hazel

1. **Student Information Sheet:**

* Check appropriate box only if it pertains: If you need to take the written permit test (no charge, and we are licensed by NJMVC to administer this test), 17+ and has Permit, or needs Extra Hours.
  + If you are 17+, you must purchase and validate a permit directly from MVC prior to driving lessons.
* **Parent/Guardian Signature; Email, and Phone Number is required.**

**SCHEDULING YOUR ROAD TEST**

**Important Information:** The NJMVC is now requiring the parent/guardian to schedule the road test for your student. Please visit [https://telegov.njportal.com/njmvc](https://telegov.njportal.com/njmvc%20)

**If you would like to use our service, notify us ASAP to secure a spot on our schedule**.

* Student Road Test Form: Include validated permit and original birth certificate /passport.
* $175.00 made payable to WTBOE (Washington Township Board of Education).
* We provide transportation to and from your scheduled DMV location. We will review parallel parking, k-turn, and then proceed to the road test.